



Department of Energy
Washington, DC 20585

September 17, 2012

MEMORANDUM FOR DISTRIBUTION

FROM:

PAUL BOSCO
DIRECTOR
OFFICE OF ACQUISITION AND
PROJECT MANAGEMENT

A handwritten signature in black ink, appearing to read "PBosco", written over the printed name and title.

SUBJECT:

Guidance for FY 2013 Facilities Information Management System
Data Validations

REFERENCE:

(a) 41 CFR § 102-84.30
(b) DOE Order 430.1B Real Property Asset Management

The Facilities Information Management System (FIMS) is the Department's official repository of real property data. The Department relies on the FIMS data for real property decision-making and accounting of its \$98B in assets. Moreover, FIMS data is reported within the Department's financial statements and the General Services Administration's Federal Real Property Profile (FRPP). Therefore, maintaining accurate and credible data in FIMS is critical to efficient operations and resource planning.

Reference (a) requires the Department to certify the accuracy of the real property data submitted to the FRPP. Reference (b) requires FIMS data be validated by site managers and contractors. Attached is the "Fiscal Year 2013 FIMS Data Validation Guidance". Please distribute this guidance to the appropriate elements of your organization.

If additional information is needed, please contact Phil Dalby at (202) 586-4548.

Sunset Date: This memorandum will expire on September 30, 2013.

Attachment



Distribution:

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